

Permit Processing Number: _____ Date Application Received: _____
Application Fee Paid: \$ _____

APPLICATION FOR CERTIFICATE OF CONFORMITY
TOWN OF SOUTHWEST RANCHES

This application form, when signed and stamped by the Town of Southwest Ranches Planning Department (Michele Mellgren & Associates), certifies that the proposed land subdivision represented on the plans, surveys, deeds, etc. attached this application satisfies minimum zoning and land development regulations for the subdivision of property, and allows the property owner to subdivide the property exactly as approved by the Town, and in accordance with all county and state rules and regulations pertaining to same.

Permit # CC - _____

PROJECT INFORMATION

Property Address/Location: _____

Proposed Use: _____ **Fax:** _____

Applicant's Name: _____ **Phone:** _____

Mailing Address: _____

Owner's Name: _____ **Phone:** _____

Mailing Address: _____

Square Footage of Construction: _____ **N/A** _____

Plat Name: _____ **Plat Book & Page:** _____

Approved Site Plan: _____ **Site Plan Number:** _____

APPROVED:

CONDITIONS:

By: _____
Michele Mellgren & Associates, Inc.
Date: _____

Submittal Requirements

1. Two (2) signed and sealed boundary surveys with legal description and size (acreage and square footage) of property to be subdivided.
2. Two (2) signed and sealed surveys showing exactly how the property will be subdivided and containing the same exact legal description that will be used in the deeds subdividing the property, as well as the acreage and square footage of each lot to be created. Survey must demonstrate legal access to all lots to be created, including any proposed ingress/egress easements if applicable.
3. Warranty deed or other acceptable proof of ownership.
4. Completed application.
5. Check made out to the "Town of Southwest Ranches" in the amount of \$187.50.