

LAND USE DESIGNATION:

EXISTING ZONING:

FOLIO NUMBER:

Town Use Only
Application No: _____
Fee Paid: \$ _____
Receipt No: _____

SITE PLAN
SITE PLAN MODIFICATION
 REVIEW APPLICATION
 TOWN OF SOUTHWEST RANCHES

Complete this form in full. Type or clearly print the required information. Signatures must be notarized. Checks must be made payable to "Town of Southwest Ranches."

Call Michele Mellgren & Associates, Inc. 954.475.3070 for an application submission appointment.

DATE FILED: _____

RESIDENTIAL: _____

NON-RESIDENTIAL: _____

NO. OF UNITS: _____

FLOOR AREA: _____

PETITIONER:

ADDRESS:

PHONE:

E-MAIL:

RELATIONSHIP TO PROPERTY:

OWNER:

ADDRESS:

PROJECT/SUBDIVISION NAME:

PROJECT LOCATION OR ADDRESS:

LEGAL DESCRIPTION:

TOWN USE ONLY

DEVELOPMENT REVIEW:

TOWN COUNCIL:

OWNER'S NAME(S)

PETITIONER'S NAME

OWNER'S NAME(S)

PETITIONER'S SIGNATURE

OWNER'S SIGNATURE (ALL OWNERS MUST SIGN)

OWNER'S SIGNATURE (ALL OWNERS MUST SIGN)

ADDRESS

ADDRESS

CITY, STATE, ZIP

CITY, STATE, ZIP

PHONE

PHONE

The foregoing instrument was acknowledged before me this ___ day of _____, 20____, by _____ who is personally known to me or who has produced _____ as identification and who did take an oath.

The foregoing instrument was acknowledged before me this ___ day of _____, 20____, by _____ who is personally known to me or who has produced _____ as identification and who did take an oath.

NOTARY PUBLIC:

NOTARY PUBLIC:

Sign: _____

Sign: _____

Print: _____

Print: _____

My Commission Expires:

My Commission Expires:

**SUBMISSION REQUIREMENTS
NEW OR REVISED SITE PLANS**

SUBMISSION PACKAGE CHECKLIST:

- Completed and notarized application
- Base application fee payable to **THE TOWN OF SOUTHWEST RANCHES**. See fee schedule. Site plan review is provided on a cost recovery basis. Applicant will be advised if additional amounts are owed due to additional review requirements or meetings
- Fire review fee. All site plans are reviewed by the Broward County Fire Marshal.
 - Provide a \$230 check, cashier's check or money order payable to **BROWARD COUNTY SHERIFF**.
 - Properties east of SW 172 Ave: Provide one additional copy of the site plan for the Town of Davie.
- Two (2) copies of the plat as recorded in Broward County
- Two (2) sealed surveys, not more than one (1) year old, showing property boundaries, existing structures, water bodies, canals, easements, rights of way and all existing structures.
- Two (2) sealed topographic surveys (topographic data can be incorporated into the required property surveys)
- One (1) tree survey locating and identifying the size and species of each tree on site
- Five sets of site plans. Site plans shall not be larger than 24" by 36 inches, stapled into submission sets, and folded to 8.5" by 11". **ROLLED, UNFOLDED OR UNSTAPLED SUBMISSIONS WILL NOT BE ACCEPTED.**
- Upon approval of site plan, one additional copy of the final site plan will be required for the Broward County School Board.

SITE PLAN REQUIREMENTS:

The requirements contained in Article 120 of the Town of Southwest Ranches Land Development Code are applicable with respect to the information required on a site plan.